

SAULT COLLEGE OF APPLIED ARTS & TECHNOLOGY
SAULT STE. MARIE, ONTARIO _____

COURSE OUTLINE

Course Title: INVESTIGATIVE TECHNIQUES
Course No.: LAS 304
Program: LAW & SECURITY ADMINISTRATION
Semester: THREE
Date: SEPTEMBER 1994 Previous Date: SEPTEMBER 1993
Author: UGO CAPY

New: Revision: X

APPROVED: iff\ O.Jff/L/)/^Y^ DATE: &**>/?/?/
K. DeRosario, Dean
Scool of Human Sciences
and Teacher Education

NOTE: Do not discard this outline. It will be required by other educational institutions if you are attempting to obtain credit for this course.

Investigative Techniques & Procedures (LAS 304)
Instructor: J. Euale

COURSE GOALS

This course will provide students with an understanding of the role of professionals in criminal investigations. Students will develop basic skills to permit them to assist in conducting investigations. They will learn the legal parameters within which an investigation must be conducted and evidence collected.

STUDENT PERFORMANCE OBJECTIVES

1. Define the terms as set out by the course instructor.
2. Describe the role of the police in the investigation process.
3. Differentiate between pro-active and re-active policing.
4. Explain the steps in approaching the scene of an occurrence and in preserving the scene for expert examination.
5. List and discuss the sources of evidence that may assist in conducting successful investigations.
6. List and discuss the significance of the various types of police reports.
7. Conduct interviews of victims, witnesses and suspects.

TOPICS TO BE COVERED

1. The role of the Police
2. The Investigation
3. The Crime Scene
4. The Collection of Evidence
5. Reporting Responsibilities

LEARNING ACTIVITIES

Role of the Police

Upon successful completion of this unit, students will be able to:

- A Define the terms as set out by the course instructor
- 12 List and discuss the services performed by the police and in particular, the investigative role of the police
- 13 Differentiate between pro-active and re-active policing
- 14 Differentiate between Crime Repression and Crime Prevention
- 15 List and discuss the Pro-Active programs implemented by Police agencies in the Algoma District and discuss how each program operates
- 16 Discuss the impact of Community Based policing practices on the success or failure of police investigations
- 17 From a given scenario, students, in a group will:
 - * meet with members of the group to assess the problem and to identify possible solutions
 - * identify areas of responsibility for each student within the group
 - * submit a computerized report, clearly identifying each student's responsibility for the assignment, within one week
 - * interview appropriate individuals and assess needs
 - * prepare a pro-active crime prevention plan
 - * recommend crime repression initiatives keeping cost of those initiatives in mind
 - * submit a computerized copy of assignment to instructor within designated time frame
 - * present their area of responsibility to the class, utilizing various delivery methods and associated AV material as required
 - * prepare and deliver a synopsis of their plans and recommendations to subject(s) of assignment

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2.0 The Investigation

Upon successful completion of this unit, students will be able to:

- 2.1 Define the terms as set out by the course instructor
- 2.2 State the basis for successful investigations
- 2.3 List five personal attributes that contribute to a successful career as an investigator
- 2.4 Differentiate between deductive and inductive reasoning
- 2.5 Chart the police apprehension process from the commission of the crime to case presentation
- 2.6 State and describe the police function during the preliminary investigation
- 2.7 State and describe the police function during the continuing investigation
- 2.8 From a given scenario, individually or in pairs, students will recreate the scenario on video and will:
 - * utilize deductive or inductive reasoning to develop a theory about the occurrence
 - * follow the steps outlined in the Police apprehension process
 - * perform and describe the police function during the different stages of investigation

3.0 The Crime Scene

Upon successful completion of this unit, students will be able to:

- 3.1 Define the terms as set out by the course instructor
- 3.2 Describe the Proper states of mind which should be maintained by a law enforcement officer, during a tour of duty
- 3.3 Discuss the importance of "mental role playing" in preparing an officer for an occurrence
- 3.4 Describe the proper approach techniques to occurrences and crime scenes
- 3.5 Discuss the importance of physical preparation
- 3.6 List and discuss the duties of the first officer at the scene of the crime
- 3.7 Identify and discuss various crime scene search techniques
- 3.8 Describe how people and the elements can seriously affect the crime scene and use of physical evidence

4.0 The Collection of Evidence

Upon successful completion of this unit, students will be able to:

- 4.1 Define the terms as set out by the course instructor
- 4.2 State the importance of physical evidence in conducting successful investigations
- 4.3 List the sources of physical evidence
- 4.4 Discuss the legal requirements of evidence collection and presentation in court
- 4.5 State the value of finger prints as evidence
- 4.6 Describe three factors that may effect the deposit of finger prints
- 4.7 List four other impressions that may be identified and state the significance of each
- 4.8 Describe the procedure that is to be followed once physical evidence is found
- 4.9 State the procedure for identification of physical evidence in court proceedings
- 4.10 State the Role of the Centre of Forensic Science and list the functions that it performs
- 4.11 Describe the methods of locating witnesses and suspects
- 4.12 State the objectives of an interview and of an interrogation session
- 4.13 Discuss the implications of the Charter of Rights and Freedoms on the questioning of suspects
- 4.14 List and discuss other sources of information during an investigation
- 4.15 From a given scenario, conduct an interview

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5.0 Reporting Responsibilities

Upon successful completion of this unit, students will be able to:

- 5.1 Discuss the importance of notes (notebook) in any investigation
- 5.2 Describe what should be recorded in a police notebook
- 5.3 List five justice officials who have an interest in investigative reports
- 5.4 Chart the path of an occurrence report from the time it is completed by a patrol officer until the case is presented in court
- 5.5 List different report forms and state the purpose of each
- 5.6 List five different report forms and state the significance of each
- 5.7 From a given scenario, prepare all the reports required for case presentation in court
- 5.8 Use "In Trac" data base system for preparing reports and discuss impact of computerized reporting on policing.

STUDENT REQUIRED RESOURCES

Arcaro, Gino, Criminal Investigation & The Formulation of Reasonable Grounds. 1992
Montgomery Publications

Standard police notebook

METHODS OF EVALUATION

The final grade will be derived from a MID-TERM TEST, a FINAL EXAM, UNANNOUNCED QUIZZES, and CASE STUDIES.

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|---------------------------------------|------|
| Quizzes, assignments and case studies | 40% |
| Mid-term Test | 30% |
| Final Exam | 30% |
| | 100% |

GRADING POLICY

- 90-100% = A+
- 80- 89% = A
- 70- 79% = B
- 60- 69% = C
- Below 60% = R (repeat course)

SPECIAL NOTES

Students with special needs (eg. physical limitations, visual impairments, hearing impairments, learning disabilities) are encouraged to discuss required accommodations confidentially with the instructor.

Your instructor reserves the right to modify the course as he/she deems necessary to meet the needs of students.